



## *Wedding Menu*

Our secluded twenty-acre property sits on the banks of the Little Truckee River and offers a truly natural setting. The tall pines of the sierra high country offer a one-of-a-kind backdrop while our site's simple and elegant design allows clients complete creative freedom.

### *Venue Package*

Full-day Site Rental

Guest Limit: 150

Friday & Saturday: \$18,000

Sunday - Thursday: \$12,000

### *Elopement Package*

Sunday - Thursday

3-hour Site Rental

Guest Limit: 20

\$2,500

*Wedding packages are all-inclusive of taxes and service charges.*

# Venue Package

Our venue package is designed for couples looking for independence and flexibility. It allows clients complete creative freedom to bring their wedding vision to life whether looking to create an elaborate affair or a simple gathering. Choose your own vendors, personalize your decor, and embellish all the details to meet your imagination.

» *Minted Wedding Exclusive Discount: 35% off Save The Dates and 25% off Invitation Suites*

## PACKAGE COST:

Friday & Saturday: \$18,000

Sunday - Thursday: \$12,000

*\* all-inclusive of taxes and service charges*

- » Limited to 150 guests
- » Site open from 12pm - 10:30pm
- » Season: June - September

## PAYMENT SCHEDULE:

- » \$5,000 deposit to reserve wedding date
- » \$1,000 refundable cleanup deposit
- » 6 months prior to wedding: 50% balance due
- » 1 month prior to wedding: Balance due

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## STANDARD SITE INCLUSIONS

### WEDDING CEREMONY & RECEPTION:

- » Riverside ceremony site with seating for up to 150 guests with folding wooden chairs
- » 9,000 Sq. ft. of cocktail/reception space
- » Overhead bistro lights for reception area
- » Outdoor oak dancefloor
- » All-day access to the bride and groom tent cabin lounge
- » Fire pit with Adirondack chair lounge
- » Shaded redwood band deck for DJ/band including DJ table
- » Farmhouse reception tables with cross back wooden chairs
- » Handcrafted welcome table, cocktail tables, dessert table
- » Cocktail patio lounge
- » Restrooms
- » Hand-crafted wooden seating chart board (client to provide seating assignments)

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## RECEPTION

### DINNER TABLE SETTINGS

- » Responsibility of caterer to provide and set



## VENUE PACKAGE VENDORS

The site package allows clients to book the following vendors of their choice: photographer/videographer, musicians/DJ, officiant, florist, caterer, bartending, planner

- » Clients are responsible for the additional cost for all vendors listed above
- » All vendors must be licensed and insured and must provide documentation

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## WEDDING COORDINATION

### **This is a required vendor for the venue package**

Hiring a wedding planner is a great way to take some of the pressure away from yourself and your partner on your big day. They'll help you stay on budget, while keeping you organized and ensuring your wedding day runs smoothly.

- » Client is required to hire a full-service wedding planner or coordinator who is also on-site during rehearsal. Planner and staff can arrive earlier than 12p.m. for set up

Preferred wedding planners:      Elevated Coordinating, [www.elevatedcoordinating.com](http://www.elevatedcoordinating.com)  
Sisters Event Studio, [www.sisterseventstudio.com](http://www.sisterseventstudio.com)  
Revel & Rye, [www.revelandryeeventco.com](http://www.revelandryeeventco.com)  
Mountain Thyme Events, [www.mountainthymeevents.com](http://www.mountainthymeevents.com)

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## CATERER & BARTENDING SERVICE

**» CATERING AND BARTENDING ARE NOT INCLUDED IN THE VENUE PACKAGE AND MUST BE BOOKED SEPARATELY**



Preferred bartending service:      Stirred N' Shaken, [www.nomadicmixology.com](http://www.nomadicmixology.com)  
Tipce Bartending, [celeste@tipcebar.com](mailto:celeste@tipcebar.com)  
Petite Street Mobile Bars, [www.petitestreetbistro.com](http://www.petitestreetbistro.com)  
Tahoe Mobile Bar Service, [www.tahoemobilebars.com](http://www.tahoemobilebars.com)

To ensure a flawless experience for you and your guests, Dancing Pines has curated the following selection of caterers for clients to choose from. Our partners share our commitment to service with an ability to create superb recipes that will leave your guests inspired.

### *Dancing Pines Approved Caterers*

- » Blend
- » As You Wish
- » D'lish
- » Gather Tahoe
- » Mogrog
- » Eats Cooking Company
- » Chandos

*Outside caterers proposed by clients require a vetting process and are subject to approval. There is a \$500 fee for approved outside caterers.*

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## PREFERRED DJs

- > Brian Hess - [www.brianhessmusic.com](http://www.brianhessmusic.com) / [brianhessmusic@gmail.com](mailto:brianhessmusic@gmail.com)
  - > Zeb Early - [www.soundselevated.com](http://www.soundselevated.com) / [zeb@soundselevated.com](mailto:zeb@soundselevated.com)
  - > Isaac Freed - [www.musicintahoe.com](http://www.musicintahoe.com) / [isaacfreed@gmail.com](mailto:isaacfreed@gmail.com)
  - > Milton Merlos - [www.musicintahoe.com](http://www.musicintahoe.com) / [miltonmerlosmusic@gmail.com](mailto:miltonmerlosmusic@gmail.com)
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## AVAILABLE TO RENT FROM DANCING PINES

- » Residence rental: \$1,500  
Wedding party has access to the main floor of the on-site residence, which includes the living room, kitchen, and bathroom. Rental period can begin as early as 9am and closes when the ceremony begins. After the ceremony begins the couple and wedding party continue to have access to the tent cabin through the evening.
- » Ceremony arch: \$250  
8-foot diameter arch can accommodate any number of floral installations or decor.
- » Votive candles: \$350  
Frosted white glass, roughly 5" tall and 3" wide. Electric tea light. Dinner tables, welcome table, bar
- » Outdoor Patio Heaters: \$100 per  
Stylish domed standing heater. Eight bronze patio heaters available to rent.  
7-foot tall and can be placed near the dinner tables, bar, or cocktail patio.
- » Table Numbers: \$100  
4" x 4" cut out numbers. bushed, gold metal. Mounted to wood coaster.
- » Shuttle Schedule sign: \$100  
Client to provide times before rehearsal.
- » Lawn games: \$50 per game  
Cornhole — white boards, gray and white bags. Giant Jenga — natural colored wood
- » Patio umbrellas for dinner shade: \$50 per  
A 8' patio umbrella can let your guests dine without being in the direct summer sun.



# Elopement Package

Our elopement package is for those looking to have a place in nature all to themselves. Our property covers 20 beautiful acres with a variety of secluded spots for your elopement..

## PACKAGE DETAILS:

Sunday - Thursday

3-hour site rental: Site open between 3 p.m. and 7 p.m.

Up to 20 guests

Officiant included



**PACKAGE COST:** \$2,500 — *All-inclusive of taxes and service charges*  
\$500 deposit to reserve date. Balance due one month prior.

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## STANDARD INCLUSIONS — ELOPEMENT PACKAGE

- » Access to the bride and groom tent cabin lounge
- » Clients are welcome to choose from a variety of areas on the property to host their elopement
- » Chairs can be set for guests if requested
- » Clients and guests are welcome to enjoy the property after the elopement for pictures

*Food & drink service is not permitted for the elopement package.*

# VENUE GUIDELINES AND EVENT RULES

- > A \$5,000 non-refundable deposit and \$1,000 refundable cleanup deposit (\$500 for elopement package) is required along with a signed deposit contract to secure your date.
- > Wedding parties of 50 people or less will receive a 10% discount off the Venue Package.
- > The property is open from 12 p.m. to 11 p.m. for the Venue Package
  - Amplified music curfew is 9:55 p.m. sharp
  - Last call at the bar is 10:30 p.m.
  - All guests must depart by 11 p.m.
- > Liability Insurance: Client shall obtain general liability insurance covering the day of the event in an amount not less than \$1,000,000 Combined Single Limit for Bodily Injury and Property Damage, as well as hosted liquor liability. Such Insurance shall name Dancing Pines as additional insured. Event day insurance may be available through [www.markelinsuresfun.com](http://www.markelinsuresfun.com) or renter's insurance broker or agent.
- > All vendors working at Dancing Pines shall carry and maintain in full force and effect while working at Dancing Pines; workers compensation insurance and general liability insurance. All caterers must adhere to, and provide a signed copy of, the Dancing Pines Catering Guidelines.
- > Outside vendors: All outside vendors (florist, photo booths, decor rentals, DJ/band, etc.) are responsible for the set up and break down of their merchandise. Dancing Pines does not provide assistance to any outside vendor whatsoever for set up or break down. Floral arrangements must be installed and removed by the florist or client.
- > Tent Policy: Clients are responsible for tent rentals from Celebrations! Party Rentals in Reno, NV. There is a \$300 labor fee for any tenting over the reception grass. Celebrations must provide lighting inside the tent and provide power/electricity for the lights. There is no tent fee if clients choose to have a smaller tent installed over the cocktail patio.
- > Parking/Shuttle requirements: Parking is limited to the Dancing Pines property only. Groups are allowed 40 parking spaces. For parties over 40 vehicles shuttle transportation is required.
- > Client decoration setup and strike:
  - Dancing Pines will not be held responsible for damage to wedding decorations that are provided by the client and left at the wedding site following the wedding.
  - All clients' personal wedding items must be taken from the reception site following the conclusion of the event or by 9 a.m. the following morning. Any items left behind after 9 a.m. the day after the wedding cannot be guaranteed to be returned back to the client.
- > Dancing Pines is a pet-friendly venue and welcomes your furry friends whether they are part of the ceremonies or there for the party. Dogs of the bride and groom are allowed at Dancing Pines for the duration of the event. The dog must be under voice command by its owner. Any dog thought to be out of control will be asked to be leashed or contained. Absolutely no dogs of wedding guests are allowed on Dancing Pines' property.
- > All prices quoted are all-inclusive of tax and service charges. Quotes and terms provided can be subject to change.
- > No smoking allowed on Dancing Pines property by guests or vendors. Clients will incur a \$500 fee if any wedding guest is found smoking.

# CATERER GUIDELINES AND CONTRACT

ALL CATERERS WORKING AT DANCING PINES WILL BE REQUIRED TO SIGN A CONTRACT AND ADHERE TO THE FOLLOWING GUIDELINES.

1. At least 30 days prior to the event, the caterer must provide Dancing Pines with: A copy of the license to Operate a Food Service Establishment, and a certificate of insurance evidencing commercial general liability in the amount of or greater than \$1 million dollars. Dancing Pines must be listed under "additionally insured." Caterer must also carry and maintain while working at Dancing Pines workers compensation insurance.

2. A walk-through of the venue must be completed at least one month prior to the event for any first-time caterer.

### 3. **Arrival and Departure**

- Caterer trucks/vans must arrive a minimum of two hours prior to the ceremony to begin set up.
- Additional staff can arrive later if needed.
- Caterer must depart by 10p.m.
- The caterer will be in charge of their cleanup after the event.
- Caterer is responsible to remove all trash produced by their service and staff.

The caterer may not leave before cleanup has been performed to Dancing Pines staff satisfaction. Caterers must check out with a Dancing Pines representative at the end of the event to ensure all procedures have been followed.

### 4. **Food Preparation and Service**

- All food prep/clearing must happen inside the Dancing Pines catering tent (exceptions will be made for food trucks/trailers)
- Caterer is responsible for all their electrical needs to prepare and serve food. Dancing Pines does not provide any electricity whatsoever for any type of food or drink prep.
- Caterer is responsible for providing all kitchen equipment, food prep tables, buffet tables, linens, décor items and serving utensils. (Dancing Pines will provide buffet tables if client is not using all farm tables)

### 5. **Staff and Service**

Caterer is responsible for providing staff for the following:

- Place settings for each guest.
- All food prep, food service and break down.
- Clearing tables, scraping all dinner plates, silverware and napkins.
- Clearing dessert plates and silverware (only if dessert is provided by caterer).

6. Dancing Pines does not provide running water for caterers.

7. Catering service is limited to 4 vehicles including all staff vehicles and food trucks.

8. Absolutely no smoking is allowed on Dancing Pines property.

9. Dancing Pines cannot accommodate trucks + trailers any longer than 35-feet in length.

10. Catering staff is not permitted to drink any alcohol whatsoever on Dancing Pines property.